



## Deans' Dossier Schedule 2019-20

ACTION	Materials Due CHE Dean's office	Deans' Materials Due for University- Level Review	Trustee Meeting Dates	Earliest Date Action Effective
Tenure	June 1	August 8, 2019	October 17-19, 2019	November 1, 2019
Promotion to Professor*	July 1	August 27, 2019	Final approval: Provost	November 1, 2019
Election to Endowed Chair	July 1	August 29, 2019	October 17-19, 2019	November 1, 2019
Tenure	August 1	October 24, 2019	Jan. 30 – Feb. 1, 2020	February 1, 2020
Promotion to Professor*	September 1	October 31, 2019	Final approval: Provost	January 1, 2020
Election to Endowed Chair	September 1	November 7, 2019	Jan. 30 – Feb. 1, 2020	February 1, 2020
Tenure	September 1	November 14, 2019	March 19-20, 2020	April 1, 2020
Election to Endowed Chair	December 1	January 16, 2020	March 19-20, 2020	April 1, 2020
Promotion to Professor*	December 1	January 30, 2020	Final approval: Provost	April 1, 2020
Tenure	December 1	February 20, 2020	May 22-23, 2020	July 1, 2020
Election to Endowed Chair	February 1	March 24, 2020	May 22-23, 2020	July 1, 2020
Promotion to Professor*	March 1	April 30, 2020	Final approval: Provost	July 1, 2020

*\*Already tenured at Cornell University*

The tenure due date for the deans' offices is the guaranteed date for timely consideration. Dossiers submitted after the due date risk not being considered in time for the indicated Board of Trustees meeting.

**For candidates who have held tenure previously, at another institution or at Cornell:**

Provost's authority determines whether to seek the advice of the University Faculty FACTA tenure committee. A dean's special request to waive FACTA review is not necessary; all eligible dossiers are routed for waiver consideration.

Because the provost *could* seek FACTA advice, dossier submission should adhere to the issued schedule.

Late submission of a FACTA-optional tenure dossier still must anticipate time for the provost's decision and for providing items to the trustees, which must occur weeks before the trustees meet.