APPLICATION FOR CREDIT EARNED IN HIGH SCHOOL
College Form

Student Instructions:

☐ Submit one high school and college form for each college course you have completed.
☐ Attach a detailed course description or syllabus for each course.
☐ Complete Part I of each form.
☐ Forward this form to the college registrar of the offering institution to complete Part II.
☐ Return all materials to the Human Ecology Registrar’s Office.

Please note: Incomplete applications can NOT be evaluated.

PART I: STUDENT AND COURSE INFORMATION
(To be completed by the student)

Student's Name ____________ 7-Digit Cornell ID ____________
College where credit was earned ____________

Course # ____________ Course Title ____________ Credit Hours ____________

PART II: OFFERING COLLEGE INFORMATION
(To be completed by the college registrar. All criteria must be checked. Incomplete forms will not be reviewed.)

I certify that the course listed above is:

Yes ☐ No ☐ Not Applicable ☐

A standard course available to all students registered in the college.

☐

The course description and content of the course are the same for all enrolled students at all teaching sites.

☐

The instructor is a faculty member (includes adjunct faculty) at the offering college.

☐

Was this course taught in the high school?

☐

Was this course/section available to all students enrolled at the college?

☐

Was this course part of College Now, University in the High School, or Project Advance?

☐

Signature ____________ Date ____________

Name of College Official ____________ E-mail ____________
Title ____________

College ____________ Phone Number ____________ City, State ____________

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Ithaca, New York 14853
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