



GENERAL PETITION

A General Petition is used to request an exception to standard college policy such as missed deadlines, extending graduation, etc.

- You must discuss your request with a counselor in MVR 172 prior to turning in this form. You may make an appointment in person or call 255-2532.

Please complete the following:

Name: _____ Cornell I.D.# _____ Email: _____

Cum. GPA: _____ Major and/or Option: _____ Expected date of Graduation: _____

Please list your current semester schedule as it appears on Student Center/JTF. Take a moment to confirm that this is your intended schedule for the semester.

	Dept/Course#	Name	SU/Letter	Credits
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____
6)	_____	_____	_____	_____

Request permission to: _____

Explain the reason for this request. If more space is needed, please attach additional typed pages:

Student Signature _____ date _____

*Counselor Signature _____ date _____

**Please note that Counselor signature does not approve the petition. Signatures reflect that student and counselor met.*

Petition #: _____

FOR OFFICE USE ONLY

Counselor Comments: _____

Registrar Comments: _____

D.U.S. Comments: _____

Action: <input type="checkbox"/> To Department Director of Undergraduate Studies to Evaluate <input type="checkbox"/> To Registrar/Assistant Registrar to Evaluate <input type="checkbox"/> To Committee on Academic Status: Appointment Date/Time: _____	
Registrar Action: <input type="radio"/> Approve <input type="radio"/> Deny Signature _____ Title _____ Date _____ <input type="radio"/> PeopleSoft	DUS Action: <input type="radio"/> Approve <input type="radio"/> Deny Signature _____ Title _____ Date _____
CAS Action: : <input type="radio"/> Grant <input type="radio"/> Deny Date _____	