I. SCOPE OF WORK

This project supports the work of *Children for Children*, a foundation that promotes hands-on youth volunteering and giving programs which teach and instill the value of community involvement and civic engagement in children from all backgrounds, beginning at a young age, with an emphasis on providing resources for underserved schools and communities. The specific work involves conducting an evaluation to assess the impact of *Children for Children’s Grow Involved Holiday Service-Learning Kit*. This curriculum is designed to help teachers and service-learning coordinators incorporate youth service into their after-school programs and communities. The kit features lesson plans, activities and materials for student-led service projects, as well as additional resources to encourage continued dedication to giving and volunteering during 25 school holidays through the year. The intent is to integrate service-learning into existing classroom curriculum and encourage student’s participation in their communities. The specific components of the work include: 1) the development of evaluation instruments that determine increased knowledge, awareness, and community engagement among the program participants; 2) development of data base to manage evaluation data; 3) data entry, coding and analysis activities; 4) synthesis of findings in evaluation report.

This is a small research project that will require support from student research assistants and will not involve current full time staff effort devoted to do this work.

II. TIME LINE

| January 2008          | Conduct Planning Meetings with CfC  
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<th>Begin Developing Survey Instruments</th>
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| **February 2008**    | Pilot Instruments  
|                      | Develop Data Base and Data Collection Protocol  
|                      | Collect Data |
| **March- April**     | Conduct Ongoing Meetings between evaluation team and CfC  
|                      | Collect Data  
|                      | Code and Enter Data  
|                      | Conduct Data Analyses |
| **May-June 2008**   | Complete and submit Final Report |

III. Deliverables

- Ongoing Evaluation Team Meetings with Children for Children
- Pre and Post Test Evaluation Surveys
- Data Base in SPSS to manage evaluation data
- Collect, enter and analyze data
- Final Report