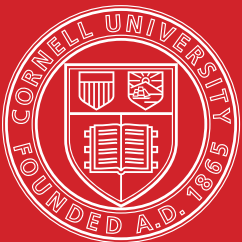


Urban Semester Program New York City

Multicultural Issues in Service and Leadership

Application for Fall, Spring, or Summer Program



Cornell University
College of Human Ecology

Deadline:

Posted at Urban Semester Program website:

http://www.human.cornell.edu/che/Academics/Urban_Semester/Applying/index.cfm

Application Checklist

1. Provide 1 copy of the entire application (form attached) with necessary signatures from college officials.
2. Provide three (3) copies of your resume on bond paper for internship sponsors.
3. Provide your most recent transcript.
4. Provide a writing sample ONLY if required by internship placement. In all other cases your essay will be used as a writing sample.
5. Arrange for recommendation form to be submitted (form attached).
6. Provide documentation of health insurance information & copy of a letter indicating health insurance for Urban Semester (a photocopy of health insurance card is sufficient).
7. Sign and date Health Record Release Form (form attached).
8. Sign and date Hold Harmless Release Agreement (form attached).
9. Sign and date your Housing Form (attached), only for fall or spring programs.
10. Summer session non-refundable application fee \$75.00 that becomes part of the cost of the program.
11. Summer session Application for Iscol Family Program for Leadership Development in Public Service Internship, if interested. (information attached)

Submit application and all forms in one packet to:

Human Ecology Registrar's Office, 146 MVR Hall (607) 255-2235

Questions:

Please send to urbansemester-mailbox@cornell.edu

Semester Applying for: _____ Fall _____ Spring _____ Summer

Student Information

Name (Type or Print): _____
(Last) (First) (MI)

CU ID # _____ Expected graduation month/year: _____

Gender: _____ Male _____ Female Birth date: _____

Transfer Student: _____ No _____ Yes If yes, list previous school _____

Contact Information

Campus Address: _____

Cell Phone Number: _____ E-mail: _____

Permanent Address: _____

Permanent Phone Number: _____ Parents e-mail: _____

*College: _____ Major: _____

*College of Arts and Sciences students must petition their advising dean located in 172 Goldwin-Smith Hall. He or she must sign the application in the signature line below.

Approval of Advising Dean for Arts & Sciences Students Only (required):

Advising Dean _____ Date _____

Current Cornell GPA: _____

A cumulative GPA of 3.0 or higher at the time of application is expected. Students with a GPA below 3.0 at the time of application will be considered only if a counselor or advising dean from their college provides a statement approving their application and enrollment in the Urban Semester Program. This letter must be sent directly from the counselor/assistant dean to Dr. Sam Beck at urbansemester-mailbox@cornell.edu.

All students must be in good academic standing at the time of enrollment into the program. All students must include the completed form, “Student in Good Standing” signed by someone who knows the student reasonably well (see below).

Verification of Good Academic Standing from College Official (required):

At the time of application and enrollment, all students must be in good academic standing according to their college’s academic standards committee. To document academic standing, please have the college registrar, academic dean, or counselor sign the statement below.

I am knowledgeable about the applicant’s academic standing and verify that the applicant is currently in good academic standing according to the college’s standards committee.

Name: _____ Position: _____

Signature: _____ Date: _____

Phone: _____ e-mail: _____

Course Request Information

Fall and Spring Applicants:

Check **ONE** of the following courses in which you wish to enroll:

HE 4900 Multicultural Practice

HE 4950 Culture, Medicine, and Professional Practice in a Diverse World

You will also enroll in **BOTH** of the following courses:

HE 4700 Multicultural Issues in Urban Affairs

HE 4800 Communities in Multicultural Practice

Summer Applicants:

Check **ONE** of the following in which you wish to enroll. Upon acceptance into the program, you will register at Continuing Education and Summer Session for the appropriate course.

HE 4060 The Culture of Medicine

HE 4080 Community and Public Service

HE 4090 Professional Practice and Service

Placement Information

Your Primary Professional Field of Interest: _____

All students are expected to research their internship or medical placements. You must investigate and know the nature of the organizations/specialties in which you are interested.

We cannot guarantee placements, but we will do our best to support your interests.

For students interested in internships, Please see list of internship opportunities on website and identify 3 placements within your professional field of interest. If you locate your own internship please provide the following: Company name, address, phone number, contact person and e-mail. In addition, all students must verify that internships are available in the organizations they indicate during the semester for which they are applying. We do not guarantee internship placements.

For students interested in medicine, identify 3 preferred rotations and research areas of interest. Use the attached list and research the departments and specialists in your field of interest in all campuses and sites of Weill Cornell Medical Center and NY Presbyterian Hospital. You may use other facilities. However, you are responsible for developing the relationships, rotations, and research opportunities. We do not guarantee rotation and research placements.

1. _____

2. _____

3. _____

Other Information

Students with disabilities: Accommodations are available to students with disabilities.

Documentation must be submitted to the Cornell Student Disability Services office, 420 Computing and Communication Center. Advance notice at the time of application is necessary to ensure the timely availability of any accommodations (e.g. housing, communication). These arrangements must be made at the time of the application deadline.

Please indicate if special needs are required, if so specify what kind of accommodation.

No _____ Yes _____

Essay

Submit the essay(s) as required for the semester of your application. (Note the essay will be used as a writing sample for your placement unless your internship requires an additional separate writing sample.)

Fall and Spring Applicants:

Provide a one page essay on each of the questions below. Type each essay on a separate piece of paper labeled with your name

1. How do you relate community and public service to leadership? Provide a personal example or what you imagine yourself doing in the future. Be real. Be concrete.
2. How do you relate multicultural issues to leadership? Provide a personal example or what you imagine yourself doing in the future. Be real. Be concrete.

Summer Applicants:

Provide a one-page essay on the following question. Type the essay on a separate piece of paper labeled with your name.

1. Identify your three most important learning goals for the urban semester program and explain why.

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Cornell University • College of Human Ecology**

Recommendation for Urban Semester Applicant

To the student: Please ask a Cornell faculty or staff member who knows you well to complete this form. The recommender may be a course instructor, counselor, advisor, coach, employer, supervisor, or other person in the Cornell community who knows you well enough to comment on the qualities listed below.

Applicant name _____

Check one of the following: I waive my right of access to this recommendation.
 I retain my right of access to this recommendation.

Applicant's signature _____

Recommendation Due Date: _____ (The student should write in the application deadline.)

To the Recommender: Please Help us understand the applicant's readiness for the Urban Semester Program by completing the following questions. Thank you for your assistance in evaluating the applicant.

I have known this student for _____ semester in the following capacity: _____

Please rate this student on the following qualities by circling the appropriate number.

Yes		No	
1	2	3	self-directed
1	2	3	independent
1	2	3	reliable
1	2	3	assertive
1	2	3	organized
1	2	3	people skilled
1	2	3	willing to learn new things
1	2	3	values difference and diversity or willing to learn

Do you have any reservations about the student's readiness for the Urban Semester Program?

No Yes (If yes, please explain) _____

Name: _____ Position: _____

Address: _____

Telephone: _____ E-mail: _____

Signature: _____ Date: _____

Please send completed form directly to the College of Human Ecology Registrar, 146 MVR, Cornell University, Ithaca, NY 14853

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Health Record Release Form

I, _____, hereby grant the staff of Gannett Student Services at Cornell University permission to forward my health records to Dr. Laura Fisher of Cornell Medical Center in New York City so I may receive appropriate medical attention from her while I am studying in New York City.

Print or type name

Signature

Date

College

CU ID #

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Hold Harmless Release Agreement

1. I agree to participate in The Urban Semester Program. This program involves my voluntary participation in any of the following areas where I may receive credit: Internship or Pre-med Rotations, Community Service, or Site Visits.
2. That in consideration of my participation, I agree, on behalf of myself, my assigns, executors, and heirs, to release, indemnify, and hold harmless Cornell University, and the College of Human Ecology and their trustees, officers, agents and employees from any and all liability, damage, claim of any nature whatsoever arising out of or in any way related to my participation in URBAN SEMESTER occurring from _____ 20_____ to _____ 20____. I understand Cornell University does not provide oversight or supervision of the agency operations or me and credit is based upon fulfilling the obligations at the end of the public service experience. If I find myself in a hazardous or unsafe situation, I will immediately take steps to protect myself and notify the Urban Semester Program staff of the situation.
3. I understand that neither Cornell University, nor the College of Human Ecology provides any Accident or Medical insurance and that I am required to provide my own Accident or Medical insurance. I hereby agree that I am financially responsible for all such expenses whatsoever.
4. I understand that all participants are subject to Cornell University regulation, College of Human Ecology guidelines, laws of the United States, and laws of the state and city where this activity occurs. In the event of violation of these laws, or behavior which is considered by the College of Human Ecology to be detrimental to the agency's clients, the agency shall have the right to dismiss me from participating.
5. I have read and understand the terms of this Agreement and Release and agree to all terms and conditions on behalf of myself, my heirs, representatives, executors, or administrators. I hereby certify by my signature that I am physically able/or have made appropriate accommodations which would allow me to participate and I have taken steps which I deem are appropriate to assure myself that I am capable of such participation.
6. I further state that I am cognizant of all inherent dangers of participation and the risks involved in any activity I choose to engage in, (including death) and that I am lawful age and legally competent to sign this affirmation and release; that I understand the terms herein are contractual and not mere recital. However, I also acknowledge not every risk can be foreseen and that omission of a risk does not limit enforceability of this release.
7. Medical Authorization: I give my permission to be treated by any medical professional and medical center for medical illness and injuries, and to take emergency measures as they are appropriate in the event that I cannot give my permission or the designated person below cannot be notified. I have signed this document as my own free act and I acknowledge that I have read this release of liability.

Print or type name

Signature

Date

College

CU ID #

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Housing Information and Application

Summer Applicants:

The program does not arrange housing for summer program participants. If you will need housing, please contact the Urban Semester Program at urbansemester-mailbox@cornell.edu. for information about housing options that you can investigate on your own.

Fall and Spring Applicants:

Housing is arranged for Fall and Spring Semester participants. Complete the following housing application.

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ISCOL FAMILY PROGRAM FOR LEADERSHIP DEVELOPMENT IN PUBLIC SERVICE SUMMER INTERNSHIP PROGRAM

The objective of this program is to inspire and educate a new generation of community leaders to tackle the seemingly intractable problems that face our society, such as poverty, hunger, ignorance, homelessness and violence. There are success stories of communities being built or rebuilt, of individuals having profound effects upon areas of social concern, and of ideas that are leading to breakthroughs in “insurmountable” problems. The intention of the program is to bring individuals who have a commitment to social change and public service into contact with Cornell students. The aim is to stimulate our students to reflect on their talents, education, experience and personal resources and to help them make the leap in imagination necessary to understand that they can make a significant difference in society as professionals, volunteers, or philanthropists. This program seeks, as well, to stimulate new problem-centered approaches to educating students, to create a dialogue among faculty from within the university, and to strengthen university-community partnerships in tackling some of society’s greatest challenges.

Summer Internship Program

The Iscol Summer Internships in Public Service is a component of the overall Iscol Program. The goal is to support students who have an interest in gaining experience in public service settings or exploring public service as a career. It does so by working with existing organizations and programs on campus which sponsor summer internships in the public service sector in Ithaca, New York City, New York State, or elsewhere in the U.S. and abroad. Support from the Iscol Program allows more students to experience public service internships than would be possible otherwise. Wherever possible, the program will support students who wish to be placed in the home organizations of speakers brought to campus in the fall of each year.

The Urban Semester Summer Internship in Public Service will provide Iscol Family Program funds to the two Iscol Scholars for the 3 academic course credits for which you register in the Summer Sessions office in Day Hall and the cost of housing at the 92nd Street Y in Manhattan in a double occupancy dormitory.

Expectations of Internship Programs.

Students may develop their own internship placements but must adhere to the following.

- Internships should be clearly identified as fitting the public service mission of the overall Iscol Program. Typically this would mean placements that carry out community-based public service or not-for-profit organizations whose mission is to promote change and development in underserved communities. Student may be placed in a for-profit company if the internship is to clearly advance their public service activities.
- Students selected for Iscol Program support will be clearly identified within the campus hosting organization as supported through the “Iscol Summer Internships in Public Service”.
- Students are expected to be engaged in intellectually complex and meaningful projects that advance the mission of the organizations in which they are placed. For example, students may be engaged in research and analysis, writing, proposal development, developing websites or other publications, teaching or training, or community development. The internships are not intended to support students doing simple clerical tasks (e.g. processing routine paperwork) for an organization, or to be exclusively focused on direct service (e.g. a camp counselor, teacher aide).

Expectations of Students

- Following the conclusion of the summer program, students are expected to provide a written report of no more than 5 double-spaced pages by September 15 to the director of Iscol program. This report outlines the organizational setting for the internship, the significant activities in which the student was engaged, the benefits realized by the organization, neighborhood, or community; the benefits realized by the student (insights, skills, career exploration, etc.), and any plans to follow-up the experience.
- Students are expected to write a thank you letter to the Iscol family following completion of the summer program. The program report will be attached to this letter.
- Students supported by summer funds are expected to participate in the events surrounding the fall speaker series sponsored by the Iscol Program (e.g. attend a lunch, attend the talk).
- Students may be called upon to be “ambassadors” for the Iscol program on campus.

Participation and Application

1. Students must apply and be accepted by the Urban Semester summer program. See the application available on line. Go to the Urban Semester Program Web Page.
2. Students must register for HE 408 with the Summer Sessions Program in Day Hall.
3. Students must complete the Iscol Summer Internship Application (see below).

Application: Write one essay each on the following:

1. On your Urban Semester Program application we ask you to provide 3 placements that you have found where you would like to carry out your internship. Please indicate why you made these choices and what you think you will accomplish as a participant. You should be in touch with these organizations to find out what they can offer you and how they can help shape your experiences with them.
2. Discuss how you will use the 8 week summer program to put you on the road toward making a significant difference in society as a professional, volunteer, or philanthropist and to better understand how you are going to do this.

Send your application to:

Sam Beck

Urban Semester Program

Iscol

445 East 69th Street, #324

New York, NY 10021