



PORTFOLIO GUIDELINES

To undergraduate applicants to the Department of Fiber Science & Apparel Design:

All Freshmen and Transfer applicants to Apparel Design and Apparel/Textile Management options in the department must submit an Apparel Design and Management Index. The Index is located at www.human.cornell.edu/admissions.

Freshman applicants

Portfolios greatly enhance a student's application and are **required for Apparel Design applicants** and **highly recommended for Apparel/Textile Management applicants**. A portfolio will complement your formal application and become a part of the review of your qualifications for admission. Your portfolio and index should be sent to the mailing address below when you submit the Cornell University Supplement to the Common Application.

Transfer applicants

A portfolio is **required for all transfer Apparel Design and Apparel/Textile Management applicants**. A portfolio will complement your application and become a part of the review of your admissions qualifications. Your portfolio and index should be sent to the mailing address below when you submit the Cornell University Transfer Supplement to the Common Application.

Freshmen and transfer applications will be evaluated by the College of Human Ecology Admissions Committee and apparel design faculty once your application, including the Apparel Design and Management Index, is complete. Faculty need to know what courses or independent experiences guided your development of the skills demonstrated in your portfolio.

Portfolio Guidelines

- Show a range of work (no more than 20 pieces) from the categories described below.

Primary Categories:	Secondary Categories:
apparel or product design, sewing projects, fashion illustrations, objective drawing, scrap book or sketch book pages	textile design projects, computer aided design, surface design work, painting, photography, graphics, jewelry, hat designs, crafts, ceramics, sculpture, yearbook page designs, other graphic work, metal, leather or woodwork

- Do not send original work. Reproductions may be scanned images, photocopies or photographs.
- Present your material in a manner that best reflects you and highlights your work. We are flexible with format, but please do not send 3-dimensional items, such as garments or accessories. We prefer a 9" x 12" three-ring notebook with photos or art in clear plastic sleeves, or a flat 8" x 11" or 11" x 17" folio. Portfolios larger than 11" x 17" will not be reviewed. In addition to the hard copy of the portfolio, you may send a CD (PC compatible) with supplemental work, but know that the digital work may not be reviewed.
- Label each portfolio item with brief information on the medium used, the date it was produced, the original size of the work, whether it was done for a class, a workshop, a camp, or independently, and if it is original work or based on a commercial pattern or template.
- Be sure to clearly label your portfolios and the back side of other visuals with your name and birth date.
- Pre-application portfolio reviews are not conducted by the Admissions Office, but you might want to bring a selection of your work to show department faculty during a campus visit. You can also discuss how to assemble your portfolio with faculty at this time. Contact Judy Wiiki (607.255.3151 or jlw95@cornell.edu) to make an appointment.

Portfolio Returns

Portfolios will be returned (after May 1), *only* if you provide postage and a sturdy envelope/mailing packet. While we take every precaution to ensure proper handling, the College of Human Ecology does assume responsibility for lost or damaged portfolios.

Send portfolio and index to:

Portfolio Review Committee
Office of Admissions, Student and Career Development
College of Human Ecology
Cornell University
170 Martha Van Rensselaer Hall
Ithaca, New York 14853-4401