top 10 qualities of a well-written student grant fund application

1. Application and letter of recommendation received on time.

2. Application is presented professionally - well-written, thoughtful, and individual.

3. Application includes an opening statement that identifies the project immediately – instant clarity – and shows relevance to academic studies.

4. Include well-stated, realistic goals and timeline, with a suitable plan and appropriate methods for accomplishing your goals, and identifying projected outcomes.

5. Articulate well how the project will have an impact beyond your educational or professional development; how will the grant support you being of service to others.

6. Show how the project will benefit the Cornell community.

7. Complete itemized list of realistic expenses and very clear in your description for the intended use of the funds.

8. Include a list of other sources of funding applied for or received for the project, as well as other resources to be utilized.

9. A strong letter of recommendation that’s written specifically for you and your project, who knows your character and school/work habits well.

10. Express gratitude to the committee for the opportunity to submit the application.

HEAA Student Grant information can be found at http://www.human.cornell.edu/alumni/heaa/student_grants.cfm

HEAA Student Grant Program is sponsored by the Human Ecology Alumni Affairs & Development Office

For more information, please contact heaad@cornell.edu or 255-7802.