Migrating Data from the
Old Graduate Student Lab System

The college has replaced the graduate student lab system with one that provides additional functionality. To ensure that only active users and their information gets transferred into the new system, no student data was migrated from the old system.

To migrate your information into the new system, please follow these steps.

1) Login to the new graduate system using the directions provided in the Virtual Graduate Student Lab Installation and Login Instructions.docx document.

2) Connect to the old grad student server
   a. Right-click on the My Computer Icon and choose Map Network Drive

![Map Network Drive](image.png)
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b. Enter Z: for the Drive: prompt and one of the following for the Folder: prompt
   i. ```\he-grad\dea-grad``` for DEA graduate students
   ii. ```\he-grad\dns-grad``` for DNS graduate students
   iii. ```\he-grad\fsad-grad``` for FSAD graduate students
   iv. ```\he-grad\hd-grad``` for HD graduate students
   v. ```\he-grad\pam-grad``` for PAM graduate students

c. Click Finish for the drive to be connected
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3) Bring your files into the new system
   a. Your files will be in two of the sub-directories
      i. “dept” (such as dea) – Contains your old home directory
      ii. “redirectdept (such as redirectdea) – Contains my Documents and Desktop

   b. Drag and drop files and/or folders you wish to keep to your new Desktop or My Documents folders.

   c. Note: There is a 5 GB limit on stored files.

If you have problems connecting to or using the old server, please submit a helpdesk request at http://www.human.cornell.edu/helpdesk.