College of Human Ecology
Massey University College of Creative Arts Exchange Program
Application Instructions and Check List

☐ Essay
Write a one page essay describing why you want to participate in the College of Human Ecology Massey University Exchange and attach it to your CHE application. Include personal characteristics, contributions you can make, personal benefits you anticipate, and how the program will fit into your curriculum and career plans. Also include reasons why you feel particularly qualified to represent Cornell and the United States at Massey University College of Creative Arts.

☐ Recommendations
Submit two letters of recommendation. One letter must be written by your faculty advisor, and the other by a non-family member or friend, of your choice. For example: another Cornell instructor, or employer. Recommendation letters should state your readiness to represent the College of Human Ecology as an exchange student, your ability to adapt to foreign surroundings, and your level of academic ability. Recommendation letters can be sent directly to Pauline Morin, 160A Martha Van.

☐ Transcript
Attach an official transcript (requested from the University Registrar, B7 Day Hall, or on-line at http://transcript.cornell.edu) and transcripts from any other university you may have attended before transferring to Cornell. Transcripts can be sent directly to Pauline Morin 160A Martha Van.

☐ CHE Application
Application must be signed by you and your faculty advisor.

☐ Proposed Course of Study
Discuss courses with your faculty advisor and complete Proposed Course of Study. You may need to adjust your final schedule once you arrive; if so communicate with your faculty advisor by email.

☐ Massey University College of Creative Arts Application

☐ Copy of Current Passport

Application Deadlines
- Fall Semester & Full Year | March 15
- Spring Semester | September 15